

HIGH WYCOMBE BOWLS CLUB

Contact: Alan Wetherell

Potential Hazards:

People Exposed:

Evaluation of the Risk:

L=Low H=High
M=Medium

Actions to Treat Risk:

Action by:
(who?)

Action by:
(when?)

Done:

	People Exposed:			Evaluation of the Risk:			Actions to Treat Risk:	Action by: (who?)	Action by: (when?)	Done:
	Volunteers Participants	Contractors	Frequency	Severity	Overall					
Social Distancing	Yes	Yes	Yes	M	H	H	Guidelines for Members to be issued to all members based on Bowls England guidelines.	Club Committee and Secretary	Prior to opening and ongoing	Yes
Equipment	Yes	Yes		M	H	H	Only personal items of equipment to be used by players and not handled by others.	Club Committee	Ongoing	
Clubhouse Facilities	Yes	Yes		M	M	M	No access to the clubhouse except for toilets or phone in emergency. Further details to be contained in Guidelines for Members.	Club Committee and H&S Manager	Ongoing	
Hygiene and Sanitation	Yes	Yes	Yes	H	M	H	Communal sanitisers to be made available inside the side gate and on the veranda of ladies cabin. In addition, players should have their own sanitiser with them and should be equipped to clean gates and padlocks as detailed in Guidelines for Members.	Club Committee	Ready for re-opening then ongoing	
Booking System	Yes	Yes		L	M	H	Bookings must be arranged (by telephone) with Fixtures Secretary. Play on the green should only be with a booking.	Bookings Officer	Prior to reopening	Yes
Green Maintenance & Grounds Maintenance	Yes	Yes	Yes	M	L	H	Separate guidance issued to volunteers involved with greens maintenance (based on Guidance issued by Bowls England), with volunteers involved with grounds maintenance (garden etc) and with Contractors	Club Committee and Green Keepers	Ongoing	
Emergency Procedures	Yes	Yes	Yes	L	H	M	List of Members' telephone numbers to be provided on veranda of Ladies cabin. Players should bring their mobile phones.	Club Committee and Bookings Officer	Ongoing	Yes
Car Park	Yes	Yes	Yes	L	M	M	Booking System should ensure that there is adequate spacing in the car park.	Club Committee and Bookings Officer	Ongoing	

All members have been issued with a copy, covering all the above issues and a hard copy is kept on display in the Clubhouse